


<p><b>PRODUCT DISCLOSURE SHEET</b></p> <p>Please read this Product Disclosure Sheet before you decide to apply for the Bankers Acceptances product.</p> <p>Be sure to also read the terms and conditions in the Banking Facilities Letter of Offer (the “Letter”), and the Continuing Acceptance and/or Discount Agreement (the “Continuing Agreement”) (which can be found at <a href="https://www.citibank.com.my/english/common/fee-charges-trade-GST.htm">https://www.citibank.com.my/english/common/fee-charges-trade-GST.htm</a>).</p> <p>Seek clarification from Citibank Berhad (the “Bank”) if you do not understand any part of this document or the general terms.</p>	<p>Citibank Berhad (Registration No. 199401011410 (297089-M))</p>  <p><b>BANKERS ACCEPTANCES</b></p> <p>September 1, 2020</p>
<p><b>1. What is this product about?</b></p>	
<p>Bankers Acceptances (BA) is a Negotiable Bill of Exchange drawn on and accepted by a bank in Malaysia to finance the drawer’s business-related purchases from, or sales of goods to, another person who may be a resident or non- resident, evidenced by supporting documentation.</p> <p>A BA facility is a Ringgit working capital facility that is subject to the prevailing “Guideline on Bankers Acceptances” issued by Bank Negara Malaysia.</p> <p>The minimum financing tenor is 21 days and the maximum financing tenor is subject to the approved financing tenor as stipulated in the Letter but not exceeding 365 days.</p> <p>Minimum amount of financing is RM 50000 and in multiples of RM1000. Interest is collected upfront.</p> <p>The discount rate will be the interest rate quoted by the Bank for the respective tenor at the time of drawdown.</p>	
<p><b>2. What do I get from this product?</b></p>	
<p>The BA facility can be accessed to fund your business/company’s working capital requirements and help to improve your business/company’s cash flow.</p>	
<p><b>3. What are my obligations?</b></p>	
<ul style="list-style-type: none"> <li>• The documents presented to the Bank for financing relate to genuine trade transactions and where the BA facility is approved based on summary listing of invoices, you are required to immediately provide and make available to the Bank the original invoices, other related commercial and/or financial documents (collectively “Original Documents”) as may be requested from time to time.</li> <li>• Your business/company will need to repay the full value of the BA amount on due date (including any interest charged as applicable).</li> <li>• Procedures for accepting or discounting BAs will be subject to the conditions and guidelines laid down from time to time by Bank Negara Malaysia and the Bank.</li> </ul>	
<p><b>4. What are the fees and charges I have to pay?</b></p>	

Key Charges	Description
Interest Rate	Ringgit Cost of Funds plus margin as quoted by the Bank at time of drawdown
Cable Fee	MYR100 (Applicable for Cross border payments only)
Handling Fee	MYR100 (Applicable for Early Settlement of BA)
Stamp Duties	As per the Stamp Act 1949 (as revised from time to time)
Other Charges	Please refer to our schedule of fees and charges at <a href="https://www.citibank.com.my/english/common/fee-charges-trade-GST.htm">https://www.citibank.com.my/english/common/fee-charges-trade-GST.htm</a>

#### 5. What if I fail to fulfill my obligations?

##### Bank's Right To Set-Off

In the event of a default, your business/company will need to pay all additional interest, costs, charges and expenses incurred until the loan is fully repaid. The Bank may debit or set off amounts you owe to the Bank against any credit balance(s) in any of your account(s) with the Bank.

##### Late Payment Charges

All BAs drawn must be paid on their respective maturity dates and if there is default in such payment, you will be charged late payment charges at the rate of 1% per annum over the Discount Rate.

##### Legal action

Legal proceedings may be initiated against you if you fail to fulfil your obligations under the Letter, the Continuing Agreement and other agreements referred to in the Letter. In addition to the amount owing to the Bank, you may be liable to pay for all losses, costs and expenses (including legal fees) incurred by the Bank to recover the sums owed by you.

Legal action against you may affect your credit rating leading to credit being more difficult or expensive to you.

#### 6. What if I fully settle the loan before its maturity?

A BA can only be settled earlier than its maturity date provided the BA is not sold in the secondary market, i.e. the Interbank market. Settlement prior to its maturity date will attract a handling fee of RM100.

#### 7. Do I need any takaful/insurance coverage?

Not Applicable.

#### 8. Do I need a guarantor or collateral?

The Bank will evaluate this requirement based on internal credit assessment criteria including assessment based on your company/business financials.

#### 9. What are the major risks?

- The BA facility is an uncommitted facility. This means:-
  - (a) the Bank has the right, at any time at its sole discretion, not to allow you to utilize the facility;
  - (b) the Bank has the right, at any time at its sole discretion, to modify, restructure, earmark, suspend or cancel the facility.
- The Bank has the right to ask for repayment of all outstanding BAs at any time.
- There is minimum risk in terms of changes in interest rates for the duration of the loan tenor as the BA financing rate is locked-in for the duration of the loan tenor. However, you may be exposed to foreign exchange fluctuation risk for your cross border purchases/sales as BA financing is in Ringgit.

#### 10. What do I need to do if there are changes to my contact details?

It is important that you inform us of any change in your contact details to ensure that all correspondence reach you in a timely manner.

You may reach out to our service team at [malaysia.citiservice@citi.com](mailto:malaysia.citiservice@citi.com) for instructions to change your contact details.

**11. Where can I get assistance or file a complaint?**

- If you have difficulties in making payments, you should immediately contact your Relationship Manager for assistance.
- If you wish to speak to our Service representative, you may contact us at: Citi Service Malaysia  
Phone: (603) 2383 1111  
E-mail: [malaysia.citiservice@citi.com](mailto:malaysia.citiservice@citi.com)
- If you wish to register a complaint on the products or services provided by us, you may contact us at:  
Citibank Berhad  
Level 45, Menara Citibank  
165 Jalan Ampang  
50450 Kuala Lumpur  
Malaysia  
[Email: malaysia.citiservice@citi.com](mailto:malaysia.citiservice@citi.com)
- If your query or complaint is not satisfactorily resolved by us, you may contact Bank Negara Malaysia LINK or TELELINK at:  
Block D, Bank Negara Malaysia  
Jalan Dato' Onn  
50480 Kuala Lumpur.  
Tel : 1-300-88-5465  
E-mail : [bnmtelelink@bnm.gov.my](mailto:bnmtelelink@bnm.gov.my)

**12. Where can I get further information?**

If you have any enquiries, please contact us at:  
Citibank Berhad  
Level 45, Menara Citibank  
165 Jalan Ampang  
50450 Kuala Lumpur  
Malaysia  
[Email: malaysia.citiservice@citi.com](mailto:malaysia.citiservice@citi.com)

**13. Trade Window Operating Hours: 9.30AM to 5.30PM – Monday to Friday**

The information provided in this disclosure sheet is valid as at 01/09/2020.