

Income Document Update for Credit Card



Simply send us your latest income documents reflecting an increment in your annual income.

Step 1 Attach your income documents along with the completed form below (include variable income and bonus)

Step 2 Send it to us by email to **incomeupdate@citi.com**
 Or mail to
 CITIBANK BERHAD (297089-M)
 Unsecured Credit Initiation
 CREDIT CARDS : CREDIT LINE MAINTENANCE
 LEVEL 16, MENARA CITIBANK
 165, JALAN AMPANG
 50450 KUALA LUMPUR

MY PERSONAL PARTICULARS

Please indicate any of your Citibank Credit Card(s) account number :

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Full name as per NRIC : _____ Gender: Female Male

NRIC : _____

Residency Information :

Citizen/ Nationality: Malaysia Others _____ please specify country

Place of Residence (Domicile): Malaysia Others _____ please specify country

Permanent Resident(s): Malaysia Others _____ please specify country

Bumiputera Status: Bumiputera Non-Bumiputera

Note: If you do not update/declare any permanent residency, "Permanent Resident" will be defaulted to the country stated under "Citizen/ Nationality"

EMPLOYMENT DETAILS OR BUSINESS PARTICULARS

Name of Employer : _____

Employment Type:

- | | | |
|--|--|--|
| <input type="checkbox"/> Self-employed/ Freelancer | <input type="checkbox"/> Business Owner (with workers) | <input type="checkbox"/> Private Sector Employee |
| <input type="checkbox"/> Retiree/Housewife/Student | <input type="checkbox"/> Family Business – Unpaid | <input type="checkbox"/> Unemployed |
| <input type="checkbox"/> Citibank Berhad Employee | <input type="checkbox"/> Government Sector/ GLC Employee | |

Nature of Business : _____

(please be specific. Example: Manufacturing—Wood or Product of wood, Service Center—Beauty/Fitness, Telecommunications, Financial Institutions)

Position : _____

NOB Code :

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 for bank use only)

Date joined/ Date business established : _____
(please specify month and year)

Position Code :

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 (for bank use only)

Work tel. no.: _____

Work address : _____

State: _____ Postcode: _____ Country: _____

INCOME DOCUMENTS REQUIRED



To expedite processing, kindly attach **at least ONE** of the following document(s) below :

Payslip (or)

- Latest 1-month (Salaried)
- Latest 3-month (Commission earners with basic salary)
- Latest 6-month (Commission earners without basic salary)
- Latest 12 months EPF statement** (or)
- Latest Borang B / BE** (Full set of the summary page & acknowledgement receipt from LHDN & LHDN proof of tax paid) (or)
- Latest EA form**

For salaried foreigners working in Malaysia, please also include the following computerized documents:

- Passport and work permit (valid for at least 1 year)

DECLARATION FOR CREDIT CARD

By signing below, I hereby confirm that the Bank has informed me and I fully understand that in accordance with prevailing Bank Negara Malaysia Guidelines, if my annual income is RM36,000 or less, I can only hold credit cards as a Principal Cardmember from a maximum of two (2) credit card issuers ("Maximum Issuer Restriction"). I declare that so long as the Maximum Issuer Restriction applies to me:
(1) I will be holding credit cards from a maximum of two (2) credit card issuers (including the Bank as an issuer); and
(2) If I am an existing Citibank Principal Cardmember holding credit cards from more than two (2) credit card issuers (including the Bank as an issuer), I undertake to comply with the Maximum Issuer Restriction effective 1 January 2012.

Important Note:

- Any non-disclosure of complete and accurate information may impact the Bank's decision on your application, including the financing rate (if applicable).
- Keeping personal data of individuals secure is a top priority for all of us at Citibank. Please visit us at www.citibank.com.my/privacyEng to view our Notice and Choice Principle Statement where we seek to outline how we intend to deliver all the rights and protections that you are entitled to in respect of your personal data. In addition, in the course of your banking relationship with Citibank, personal data of individual third parties such as your mandatees, authorised signatories, shareholders, directors, guarantors and parties that have provided security to secure your obligations to Citibank, may have been provided to us as well. Please inform all such third parties to visit us at the above link to view our Notice and Choice Principle Statement.

By signing below, I hereby declare that I am not an undischarged bankrupt and I confirm that all information and documents provided herein are true, complete and accurate. Citibank shall verify all information/documents provided from any reliable sources as it deems fit. I hereby agree to abide by the terms and conditions governing Citibank Credit Cards, the full set of which is available at www.citibank.com.my

Please call our Citiphone if you have any questions.

- 03-2383 0000 (KL)
- 04-296 0000 (Penang)
- 07-340 6000 (Johor Bahru)
- 1800-82-1010 (Sabah & Sarawak)

Principal Cardmember's Signature

(dd/mm/yyyy)
Date of application (Mandatory)